

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS**

April 3, 2017

The April Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:30 PM on April 3, 2017 in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Rex A. Moore, President; James W. Scott, Vice President; Thomas R. Embich, Treasurer; and Joann F. Zimmerman. Also in attendance were Nicholas T. Yingst, Township Administrator and Secretary to the Board of Commissioners; Bernard Dugan, Chief of Police; Timothy D. Sheffey, Esq. and Corey Lamoureux, Esq., office of the Township Solicitor; Conrad "Mike" Liles, North Railroad Street; Matthew Duvall and Dean Wolfe, West Main Street; and Alexis Black, Paige Bryson, Christian Duory, Tyler Isabelle, Huntre Keip, Andrew Meglathery, Matthew Schoeller, Samantha Wilson, and Brandon Yhla, students at Lebanon Valley College.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

Henri B. Lively, Township Commissioner, arrived at the Regular Meeting at 7:31 PM.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:

President Moore provided an opportunity for public comment and no comments were noted from those in attendance.

APPROVAL OF MINUTES: MOTION by Mr. Scott, second by Ms. Zimmerman to approve the minutes of the Regular Meeting held March 6, 2017 as presented. Motion carried unanimously.

REPORTS OF STANDING COMMITTEES:

Public Works: The Public Works Report for March 2017 was reviewed, a copy of which is attached hereto and made a part of these minutes.

Public Safety: The Police Statistical Report for March 2017 was reviewed, a copy of which is attached hereto and made a part of these minutes. The following items were then addressed:

Proposed Ordinance for Pawn Shops and Secondhand Shops: Chief Dugan expressed a need for a municipal ordinance requiring pawnbrokers and secondhand shops to keep track of and periodically report to the Police Department information pertaining to the buying and selling of pawned or secondhand items. He shared that stolen goods are sometimes bought and sold through such shops and that is why other municipalities such as Lebanon City and Palmyra Borough have ordinances requiring certain types of recordkeeping and reporting from these shops. He also noted he has begun to draft such an ordinance with the assistance of Mr. Yingst and Mr. Lamoureux and he hoped to provide that draft to the Commissioners shortly for their review and input. President Moore indicated his support for moving forward with this and the other Commissioners concurred.

Disposal of Medications: Mr. Scott asked if any progress had been made regarding his earlier suggestion that a dropbox be installed at Town Hall for the disposal of medications. Chief Dugan indicated that while the Lebanon County District Attorney's Office does not currently have any such dropboxes available, he noted his desire to apply to CVS Pharmacy for a similar program it administers. Noting that such application requires a letter of authorization from the Board of

ANNVILLE TOWNSHIP PUBLIC WORKS DEPT.

WORK DONE FOR MARCH 2017

- | | | |
|-----|-------------------------------|--|
| (1) | <u>STREET LIGHTS</u> | Replaced one light in Woodside Court and two downtown street lights. |
| (2) | <u>STREET SWEEPING</u> | Spent 11 hours sweeping Cleona and five hours sweeping Annaville. |
| (3) | <u>STORM DRAINS</u> | The system has not been inspected; we are starting the process now. |
| (4) | <u>DUMPSTERS</u> | Opened on April 1. |
| (5) | <u>POTHoles</u> | We will be fixing potholes around town as soon as plant opens. |



ANNVILLE TOWNSHIP POLICE
MONTHLY REPORT
MARCH 2017



- CALL FOR SERVICE 268
- ORDINANCE VIOLATIONS
 - 1. PARKING 4
 - 2. NOISE 2
 - 3. DOG 1
 - 4. ANIMAL COMPLAINT 2
 - 5. SOLICITING 1
 - 6. ORDINANCE – OTHER 5
 - 7. DRUG VIOLATION 2
 - 8. ABANDONED VEHICLE 1
- CRIMINAL ARRESTS 7
 - ADULT 6
 - JUVENILE 1
- OTHER
 - ASSEMBLY/DEMONSTRATION 1

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- TOTAL TRAFFIC CITATIONS 17
- TOTAL TRAFFIC WARNINGS 29
- TOTAL NON-TRAFFIC CITATIONS 7
- TOTAL VEHICLE ACCIDENTS 11
 - REPORTABLE 5
 - NON-REPORTABLE 4
 - HIT & RUN 2
- PARKING TICKETS ISSUED 40

Accident Locations

- 400 East Main Street
- 1475 East Main Street
- 36 East Main Street
- 934 & Sheridan Ave
- 250 East Main Street
- 1st Block East Main Street
- 316 West Main Street
- 510 East Main Street
- 700 Block East Main Street
- 1040 East Main Street
- 934 & Kreiderhiem Road

ANNVILLE TOWNSHIP POLICE
MONTHLY REPORT MARCH 2017
3/01/2017 To: 3/30/2017

Total Calls by Call Type From: 3/01/2017 To: 3/30/2017

<u>Call Type</u>	<u>Total Calls</u>
PARKING ENFORCEMENT	40
TRAFFIC ENFORCEMENT - WARNING	29
BACKGROUND INVESTIGATION	26
AMBULANCE CALL	18
TRAFFIC ENFORCEMENT - CITATION	17
ASSIST OTHER POLICE	11
ALARMS	10
DOMESTIC DISPUTE	7
RENTAL LICENSE ENFORCEMENT	7
POLICE INFORMATION	6
ACCIDENT, REPORTABLE	5
ORDINANCE - OTHER VIOLATIONS	5
ACCIDENT, NON-REPORTABLE	4
FOOT PATROL - POLICE	4
THEFT - UNLAWFUL TAKING	4
TRAFFIC COMPLAINT	4
ASSIST MOTORIST	3
CHECK ON WELL BEING	3
CRIMINAL MISCHIEF	3
DRIVING COMPLAINT	3
SUSPICIOUS ACTIVITY	3
ACCIDENT, HIT & RUN	2
ANIMAL COMPLAINT	2
ASSIST OTHER AGENCY	2
DRUG INFORMATION	2
DRUG VIOLATION	2
FIRE CALL	2
HOUSE CHECK REQUEST	2
JUVENILE COMPLAINT	2
LOST OR MISSING ITEM	2
MISCELLANEOUS	2
NOISE COMPLAINT	2
PARKING COMPLAINT	2
PARKING- GENERAL INFO	2
WARRANT	2
ABANDONED VEHICLE	1
ADMINISTRATIVE FINGERPRINTING	1
ARSON	1
ASSEMBLY/DEMONSTRATION	1
BURGLARY	1

CHILD CUSTODY	1
DAMAGES/NON CRIMINAL	1
DISABLED VEHICLE	1
DISORDERLY CONDUCT	1
DOG COMPLAINT	1
DUI	1
DUMPSTER	1
GENERAL INVESTIGATION	1
INVOLUNTARY 302 COMMITMENT	1
LOST & FOUND	1
NEIGHBORHOOD DISPUTE	1
PHONE SCAM	1
PUBLIC DRUNKENNESS	1
RECOVERED PROPERTY	1
SOLICITING - ORDINANCE	1
SUSPICIOUS VEHICLE	1
THEFT - RETAIL	1
THEFT - SERVICES	1
TRAFFIC DEVICE COMPLAINT	1
TRAFFIC HAZARD	1
TRESPASS, CRIMINAL	1
UNAUTHORIZED USE OF MOTOR VEHICLE	1
UNDERAGE DRINKING	1

Total Calls: 268

Commissioners, **MOTION** by Mr. Scott, second by President Moore to authorize application to CVS Pharmacy for a medication dropbox and a letter from the Township Administrator to CVS Pharmacy indicating same. Motion carried unanimously.

Property: The following items were addressed:

Consulting Engineering Services for Town Hall Roof Replacement Project: Ms. Zimmerman reported that proposals had been received from several engineering firms providing design, bid, and construction phase services for the Town Hall roof replacement project. It was noted that the lowest of these proposals was received from Gannett Fleming, Inc., who functioned in a similar capacity for another elastomeric membrane roofing project at the wastewater treatment plant, for an estimated cost of \$7,200. **MOTION** by Ms. Zimmerman, second by Mr. Embich to (1) approve the proposal from Gannett Fleming for consulting engineering services for the Town Hall roof replacement project as presented, (2) authorize execution of the proposal by the appropriate Township officials, and (3) authorize Gannett Fleming to proceed according to the proposal. Motion carried unanimously.

Public Auction of Property at 25-33 and 35 Rear East Main Street: Mr. Yingst provided a reminder that the property at 25-33 and 35 Rear East Main Street is scheduled to be auctioned at 6 PM on Wednesday, April 12, 2017.

Parks & Recreation and Hazard Mitigation Grant Program (HMGP) Project: Mr. Scott reviewed the Parks & Recreation and HMGP Report for March 2017, a copy of which is attached hereto and made a part of these minutes. The following item was then addressed:

Handicapped-Accessible Fishing Site: **MOTION** by Mr. Scott, second by President Moore to authorize Steckbeck Engineering and Surveying, Inc. to prepare a revised site plan for the proposed handicapped-accessible fishing site on the Quittapahilla Creek as part of the Pennsylvania Department of Environmental Protection permit application, the estimated \$1,000 cost to be shared equally with the Friends of Old Annville and the Doc Fritchey Chapter of Trout Unlimited. The motion was then opened for discussion. Mr. Embich asked for clarification on the location of the proposed fishing site and parking area in relation to the Spruce Street Bridge which Mr. Scott then provided. While noting that information on the fishing site had previously been communicated to Wilson Consulting Group, the engineer for the upcoming bridge project in that area, Mr. Yingst agreed to share the latest information on the proposed location of the fishing site with the bridge engineer. With no further discussion noted a vote was called for on the motion and it carried unanimously.

Finance: Mr. Embich reviewed the Financial Report for March, highlighting the total income and expenses for the third month of 2017. A copy of the report is attached hereto and made a part of these minutes.

Permits: The Permits Report for March 2017 was reviewed, a copy of which is attached hereto and made a part of these minutes.

**ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS
STANDING COMMITTEE: PARKS AND RECREATION / HMGP (J. Scott)**

April 3, 2017

QUITTIE CREEK NATURE PARK

The Quittie Park Committee of Friends of Old Annaville met on Sunday, March 26, in the Old Train Station.

The Committee intends to seek donations to enable the Township to purchase Paul Graham's streamside property between Bachman Road and East High Street. Negotiations are underway with Mr. Graham as the property must first undergo subdivision before the purchase can go forward.

The committee has scheduled Saturday, April 22, Earth Day and Day of Caring, as a work day to remove invasive species and mulch trails. Volunteers are needed between 9:00 AM and 12:00 noon. Volunteers should meet organizers at the footbridge parking lot on Bachman Road.

The committee voted to order a bronze plaque and mounting hardware to mark the location of Bachman's 1831 grist mill. The Annaville Lime Company adapted the mill for its lime burning operation in 1908. The main structure burned out in 1911. The recent stream bank restoration removed what remained of the mill dam. The concrete base of the horizontal millwheels continues in the creek to this day; the historical marker will stand beside it on the bank.

We have had some good news with regard to the permitting process for our proposed ADA accessible fishing site. Brad Gochbauer of Vortex Environmental, Inc. visited the site on Wednesday, March 8, and located only two small areas of wetland. He had high praise for the sites in general as fishing spots and shared his considerable experience with permit applications as well. He subsequently submitted a map demarcating the wetlands, an annotated checklist for the Pa. Department of Environmental Protection permit application, and a bill for \$300--half the estimated amount. A second piece of good news was the decision communicated by Michael Pedrick of the PaDEP that a GIS map could serve as the basis for our project's plan, obviating the need for extensive and expensive engineers' drawings. We now need to take the next step of returning to Steckbeck Engineering with the request that they prepare this final project plan by incorporating the various changes the Park Committee has made to the design, identifying the wetlands, and adding detail to some of the construction drawings.

MOTION: To authorize Steckbeck Engineers to prepare a revised site plan for the proposed ADA accessible fishing site on the Quittie to be part of the PaDEP permit application, the estimated \$1000 cost to be shared equally by the Friends of Old Annaville and (presumably) the Doc. Fritchey Chapter of Trout Unlimited.

Finally the Park Committee noted the reemergence of the invasive poison hemlock plant and requested that the Public Works Department move quickly and aggressively to attack this dangerous plant.

HAZARD MITIGATION GRANT PROGRAM

Administrator Yingst has received a communication from Paula Sylvester, Project Officer, PA Emergency Management Agency on March 24 explaining that she had been out of the office for a month and expected to address our situation in the next week or two.

Permits Report

Month of March 2017

Plumbing Permits issued		
Plumbing Licenses issued		
Excavator Licenses issued	1	\$ 25.00
Total Curb/Sidewalk Permit Fees Collected		\$ 25.00
Total Street Cut Permit Fees Collected		\$3,000.00
Total Tapping Fees Collected		

Tapping Fees

Building Permits

#4-17	Donald & Donna Brickley	Add to a structure
#5-17	Narrows Glen, Inc.	Erect a new structure
#6-17	Music II, Inc./Visal Redcay Leasee	Erect/Replace a sign; Change of use
#7-17	Narrows Glen, Inc.	Erect a new structure
#8-17	Narrows Glen, Inc.	Erect a new structure
#9-17	Joseph & Joann Zimmerman	Replace/add to a structure
#10-17	Stone Hill Village, LLC	Erect a new structure

Curb/Sidewalk Permits

#2017-001	Gacono Real Estate	Replace curb & sidewalk
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Street-Cut Permits

#17-11	103 E. High St.	UGI Utilities, Inc.	Replace kero test valve
#17-12	331 W. Church St.	UGI Utilities, Inc.	Replace kero test valve
#17-13	Stuart St.	Fred Hess	Replace water line/connector
#17-14	19 E. Queen St.	UGI Utilities, Inc.	Renew gas service
#17-15	28 E. Queen St.	UGI Utilities, Inc.	Renew gas service
#17-16	30 W. Queen St. (2 cuts)	UGI Utilities, Inc.	Renew gas service
#17-17	31-33 E. Queen St. (2 cuts)	UGI Utilities, Inc.	Renew gas service
#17-18	21 E. Queen St. (2 cuts)	UGI Utilities, Inc.	Renew gas service
#17-19	48 W. Queen St.	UGI Utilities, Inc.	Renew gas service
#17-20	123 W. Queen St. (2 cuts)	UGI Utilities, Inc.	Cut off old /renew gas service
#17-21	36 E. Queen St.	UGI Utilities, Inc.	Renew gas service

Burn Permit

Annville Activities: Mr. Scott reviewed the Annville Activities Report for March 2017, a copy of which is attached hereto and made a part of these minutes.

MOTION by Mr. Scott, second by Mr. Embich to approve the reports of the Standing Committees as presented. Motion carried unanimously.

REPORTS OF SPECIAL COMMITTEES:

Executive Sessions: Mr. Yingst reported that no Executive Sessions were held since the adjournment of the March 6, 2017 Regular Meeting. An Executive Session was requested to be held prior to the adjournment of the April Regular Meeting to discuss personnel and real estate matters and potential litigation.

Planning Commission: Mr. Yingst reported the Planning Commission met on March 20, 2017, and the minutes from that meeting were provided to the Board of Commissioners. The following items were then addressed:

Appointment to Planning Commission: At the recommendation of the Planning Commission, **MOTION** by Mr. Lively, second by Mr. Embich to appoint David A. Ober to the Planning Commission for a term expiring on December 31, 2019. Motion carried unanimously.

Reduction of Letter of Credit for the Lebanon Valley College (LVC) Shankroff Tennis Center: At the recommendation of the Township Engineer, **MOTION** by Mr. Lively, second by Mr. Embich to authorize the reduction of the letter of credit pertaining for the LVC Shankroff Tennis Center from \$3,500 to \$1,000. Motion carried unanimously.

Economic Development: Nothing to report this month.

Historic Architectural Review Board (HARB): Mr. Embich reviewed the HARB Report for March 2017, a copy of which is attached hereto and made a part of these minutes.

Wage & Salary: Nothing to report this month.

Information Technology: Mr. Scott reviewed the Information Technology Report for March 2017, a copy of which is attached hereto and made a part of these minutes.

Spruce Street Bridge: Mr. Embich reviewed the Spruce Street Bridge Report for March 2017, a copy of which is attached hereto and made a part of these minutes.

Stormwater Management: Mr. Embich reviewed the Stormwater Management Report for March 2017, a copy of which is attached hereto and made a part of these minutes. The following item was then addressed:

Resolution No. 20170403-1 – Electing to Opt-In to the Lebanon Area Regional Pollutant Reduction Plan: Proposed Resolution No. 20170403-1, electing to opt-in to the Lebanon Area Regional Pollutant Reduction Plan, was presented to the Board for its consideration. Noting the

ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS
STANDING COMMITTEE: ANNVILLE ACTIVITIES (J. Scott)
April 3, 2017

ANNVILLE ACTIVITIES COMMITTEE

28th Annual Memorial Day Parade: Saturday, May 27, 9:00 AM.

Planning for this year's parade continues. The committee now requests that the Police Department close 422 to all but parade participants at 8:00 AM. Destination Annvile's Spring Fling will include a rubber duck race as a fundraiser for the parade. Attendees are invited to purchase a rubber duck for \$5.00. At 2:00 PM the ducks will race down the swirling waters of the Quittapahilla to a finish net at the pedestrian bridge for a first, second and third prize. The annual golf tournament, another fundraiser, continues to accept reservations. The date this year is May 5th at the Lebanon Valley Golf Club in Myerstown. Individuals pay \$70 for the round, which includes a steak dinner. Sponsorship for a foursome is also available for businesses and individuals at \$500. Registration forms are available on the Township website.

FRIENDS OF OLD ANNVILLE, HOAD COMMITTEE

Historic Old Annvile Day: Saturday, June 10, 2017

The HOAD committee of FOOA continues to meet under the direction of its chairman, Doug Nyce, to discuss reports by the various subcommittees. The Police Department facilitated contacts with Lebanon County Juvenile Probation to arrange for a crew providing community service to assist Public Works with trash removal and teardown. Supervisor Powell has delegated responsibility for the event to staff member Joseph Viozzi and communicated this information to HOAD Committee Chair Doug Nyce.

ANNVILLE FREE LIBRARY

BOOK IT! 5K family walk/run: Saturday, June 10, 2017, 8:00 AM.

The T-shirt is filling up with sponsors, but there is room for more; \$100 puts your business, name and logo on the shirt, \$250 moves you to the top of the list. Registration for participating runners continues; registration forms are available in the Free Library and online through the Library's website (also via a link from the Township website). Discounts are available for early registrants and for children 11 years old and under.

The board's Margaritaville-themed dance with live music, silent auction and raffle is coming up on Friday, April 28. A few individual tickets remain at \$30 each.

DESTINATION ANNVILLE

Spring Fling: Saturday, April 8, 1:00 PM - 3:00 PM, Quittie Creek Nature Park

This event is planned as a family fun day and offers games, crafts, food, a scavenger hunt and the above-mentioned duck race. Local businesses plan to set up tables.

T. Embich reports: 04-03-2017 BOC

Thomas Embich

Agenda Items: VI – D, G, H & I

Date: March 30, 2017 report for April 03, 2017 Meeting

Item VI- D HISTORIC ARCHITECTURAL REVIEW BOARD

1. No business in March 2017.
2. Next meeting is scheduled for April 10, 2017, for review of 229 West Main St. property exterior work.

Item VI -G SPRUCE STREET BRIDGE

1. Annville Township has been notified that the environmental review study is done and no issues uncovered that will delay the design development phase of the South Spruce Street bridge project. The next step(s) are to complete the design, have it reviewed and approved, then the bidding documents can be developed.

Item VI -H Stormwater management

1. Discussion of the "Steckbeck Consortium" to develop a regional (Quittapahilla Creek drainage) compliance plan for the September 16 and beyond compliance dates for MS4 has been the main order of business over the past few weeks. The municipality's agreement is still in legal review and refinement, but its completion is close.

RECOMMENDATION: If the agreement is ready for the April 3 meeting; I move we adopt it, and join the "Consortium".

2. Mr. Yingst has reviewed the potential role for the Township Municipal Authority, and the authority members are reviewing the scope and impacts of the role. Support from most of the members and the engineer to the Authority is evident in the draft minutes for the Authority's March 28 meeting.

ITEM VI- I GLRA (GREATER LEBANON REFUSE AUTHORITY)

1. All minutes and reports are available at <http://www.goglra.org/DocumentCenter/Home/View/> .
2. Several compliance letters regarding improper waste handling, particularly trash burning incidents, were issued during March.
3. The next meeting is slated for April 4, 2017.

ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS
SPECIAL COMMITTEE: INFORMATION TECHNOLOGY (J. Scott)

VI. - F

April 3, 2017

Website

The Township recently received a new iteration of DOCman, the Joomla!tools extension program our website uses to manage documents. Administrator Yingst and Commissioner Scott were able to execute the various preliminary upgrades needed to install this version with only sporadic episodes of confusion and frustration. Success finally came with the help of online sources who had themselves been through such experiences and thankfully troubled to offer suggestions and useful links.

A Joomla!tools support staffer has shifted the account for this software to send updates and invoices directly to the Township Administrator from now on.

Information Technology

Nothing to report.

adoption of a resolution was a requirement for joining the regional MS4 consortium for which the Board expressed its support at the March Regular Meeting, **MOTION** by Mr. Embich, second by Mr. Scott to adopt Resolution No. 20170403-1 as presented. The motion was then opened for discussion. Mr. Lively asked if the annual Township contribution amount of \$83,462.62 for five years as indicated in Exhibit A of the resolution was an amount that could change and Mr. Yingst indicated it likely would. Mr. Scott and Mr. Embich shared with those in attendance that figure was less than the \$100,000 or more per year estimated as necessary to meet the Township's pollutant reduction requirements if it chose not to join the regional MS4 consortium. With no further discussion noted a vote was called for on the motion and it carried unanimously and a copy of this resolution is attached hereto and made a part of these minutes.

Greater Lebanon Refuse Authority (GLRA): Mr. Embich reviewed the GLRA Report for March 2017, a copy of which is attached hereto and made a part of these minutes.

Fire Department: The Board noted the receipt of the March 2017 Monthly Statistical Report for the Union Hose Fire Company.

MOTION by Mr. Scott, second by Mr. Lively to approve the reports of the Special Committees as presented. Motion carried unanimously.

OLD BUSINESS:

Proposed Ordinance on Public Assemblies: Mr. Yingst noted a draft ordinance on public assemblies had been provided to the Commissioners and he asked if they had any questions or comments about it for him, Chief Dugan, or the Township Solicitor. Mr. Scott indicated he would like another month to review the ordinance and it was agreed to revisit this again at the May Regular Meeting.

Sharrows: Noting that at the previous month's Regular Meeting the Board had discussed a recommendation by the Lebanon County Bicycle Coalition that sharrows (pavement markings indicating a travel lane is to be shared by motor vehicles and bicycles) be placed along U.S. Route 422 in the downtown area where the traffic lanes narrow due to the pedestrian bumpouts, Mr. Yingst asked if the Commissioners had any further thoughts about this. Ms. Zimmerman indicated she continued to have concerns about sharrows exposing the Township to liability. Mr. Scott shared a recent safety matter he observed outside of the downtown area where a bicyclist suddenly veered into the lane of traffic due to a car door opening. He noted that downtown sharrows would not have addressed this specific circumstance and he suggested this meant that sharrows might be more effective where the street was wider. Mr. Embich expressed his frustration with bicyclists who ride against the flow of traffic and noted that steps to improve safety are often negated by those they are intended to help. Mr. Scott shared his concern that any benefits of sharrows downtown may be mitigated by contributing to visual clutter and suggested this may be a reason to place them outside of the narrow lanes in the downtown area. He also noted that studies on the effectiveness of sharrows are inconclusive, with some studies lauding sharrows and others indicating they may contribute to unsafe situations. President Moore and Ms. Zimmerman both indicated they were not in favor of pursuing sharrows. Mr. Embich indicated he desired to do

RESOLUTION NO. 20170403-1

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
ANNVILLE TOWNSHIP, LEBANON COUNTY, PENNSYLVANIA,
ELECTING TO OPT-IN TO THE
LEBANON AREA REGIONAL POLLUTANT REDUCTION PLAN**

WHEREAS, pursuant to the federal Clean Water Act, the United States Environmental Protection Agency (EPA) has required states to establish annual limits on the amount of pollutants that can enter impaired surface waters of the United States of America; and

WHEREAS, EPA required states with impaired surface waters, including Pennsylvania, to develop Total Maximum Daily Loads (TMDLs) that establish the total amount of pollutants that can be assimilated by a stream without causing impairment or water standards to be exceeded; and

WHEREAS, EPA required states with impaired surface waters to implement measures that will lead to the restoration of local surface waters by removing an allocated pollutant load; and

WHEREAS, the Pennsylvania Department of Environmental Protection (PADEP) has required Municipal Separate Storm Sewer System (MS4) permit holders to develop Pollutant Reduction Plans (PRPs), which set forth comprehensive plans for the permit holders to achieve the required pollutant reductions mandated by the EPA; and

WHEREAS, Lebanon County is a county with impaired surface waters; and

WHEREAS, certain municipalities within Lebanon County are required to apply for an MS4 permit designed to help to reduce certain pollutants through a stormwater management program, or request a waiver from such permit requirement; and

WHEREAS, MS4 permit holders in Lebanon County, as part of their permit requirements, are required to develop and implement PRPs; and

WHEREAS, certain municipalities in Lebanon County have decided to create a stormwater consortium for the purposes of developing a Lebanon Area Regional PRP whereby participating municipalities (including those with MS4 permits, those with permit waivers and those that do not require such permits or waivers) will jointly identify, fund, implement, and report projects that constitute stormwater "Best Management Practices" (BMPs) that will help the municipalities making up the consortium meet its pollution reduction targets; and

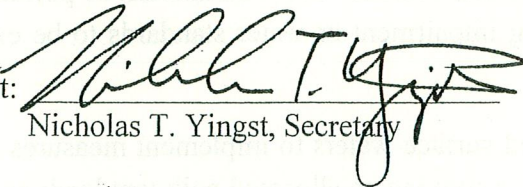
WHEREAS, Annville Township believes that participation in the Lebanon Area Regional PRP will provide a benefit to the public and will lead to the implementation of more cost-effective and productive BMPs; and

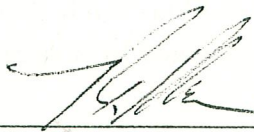
WHEREAS, Annville Township desires to opt-in to the Lebanon Area Regional PRP.

NOW, THEREFORE, BE IT RESOLVED by the Annville Township Board of Commissioners that Annville Township does hereby opt-in to the Lebanon Area Regional Pollutant Reduction Plan with an annual financial commitment as approximated in the attached Exhibit A for the period from April 3, 2017 to September 30, 2023, contingent upon the finalization of an intergovernmental or intermunicipal agreement with terms acceptable to Annville Township and executed pursuant to applicable law.

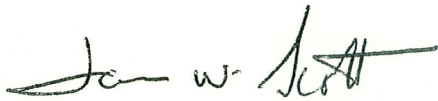
ADOPTED by the Annville Township Board of Commissioners this third day of April, 2017.

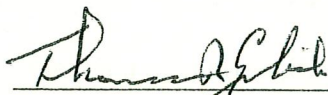
Attest:

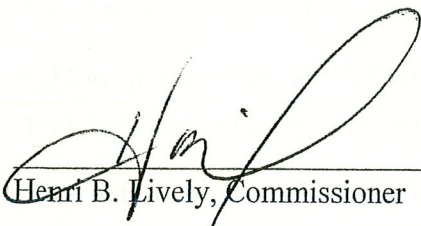

Nicholas T. Yingst, Secretary


Rex A. Moore, President




James W. Scott, Vice President


Thomas R. Embich, Treasurer


Henri B. Lively, Commissioner


Joann F. Zimmerman, Commissioner

EXHIBIT A

Consortium Costs REVISED for only a 10% reduction

Total Pollutant Load = 680,978 lbs/yr

W/10% credit brings it down to 612,880 lbs/yr

Anncville's required reduction would be 61,288 lbs /year or 5.1%

Existing client load reduction = 1,196,742

1.051 x 26793.62 x 1.77282 = \$ 49,922.78

1.051 x 28.86175 x 4767 = \$ 144,600.74

1.051 x 854.2016 x 248.16 = \$ 222,789.58

Total = \$ 417,313.10

\$ 83,462.62 per 5 yrs

some additional research into this, namely how sharrows are utilized in other states, and Mr. Scott thought that was a good idea. The Commissioners decided to table the issue for the time being.

Overstreet Banners: Mr. Scott revisited a conversation from several years prior about changing the existing Township ordinance prohibiting banners across U.S. Route 422 and noted that Destination Annville had recently expressed their desire to see this reconsidered. He provided an update on some practical issues pertaining to overstreet banners, specifically noting the Township currently has uninstalled poles available and the Public Works Supervisor is seeking price quotes for the installation of these poles (as the Public Works Department does not have the necessary equipment for such an installation). Mr. Scott also shared a possible location for the placement of these poles. He noted there were a number of issues that would need to be researched if the banners were to be authorized and asked the Commissioners if they would be supportive of him doing so. Ms. Zimmerman inquired as to the purpose of the banners and Mr. Scott indicated they would advertise community events and special dates and he noted the costs of the banners and their placement across the street would be the responsibility of the event sponsors. Mr. Embich suggested guy wires might be necessary to stabilize the poles and recommended banners be vented. After general discussion of some other items that may need further research, **MOTION** by Ms. Zimmerman, second by Mr. Lively to indicate its support for Mr. Scott researching whether pursuing overstreet banners in the Township is practical. Motion carried unanimously.

NEW BUSINESS:

Appointment of Alternate to the Zoning Hearing Board: At the recommendation of the Zoning Hearing Board, **MOTION** by Mr. Scott, second by Mr. Lively to appoint Jill Palanzo as an Alternate to the Zoning Hearing Board for a term expiring on December 31, 2019. Motion carried unanimously.

Banners Honoring Veterans: Mr. Scott noted someone recently suggested to him that Annville honor military veterans with banners displayed on utility poles and he asked the other Commissioners if they believed this was something to pursue. Ms. Zimmerman indicated her strong support for this. President Moore asked if the banners would represent living or deceased veterans, as well as what each veteran's connection to Annville Township would need to be, and Mr. Scott indicated that could be determined in time. There was also discussion about the cost of such banners, as it was noted photos of individuals on different banners would make the cost higher than if they were mass-produced. Mr. Yingst noted that similar banners in other municipalities were typically funded by community groups. He also asked if the banners would be placed on the utility poles owned by Met-Ed or the decorative poles owned by the Township and Mr. Scott indicated both types of poles could be considered. Mr. Scott agreed to do some research into the possible costs of such banners and President Moore indicated he would reach out to some local organizations that might be interested in funding such a project.

Capital Region Council of Governments (CapCOG): Mr. Lively reported on his first meeting for CapCOG as the Township's Delegate. He noted there was good attendance at the March meeting and briefly reflected on the good communication and forward thinking exhibited by the other delegates and his belief the Township will benefit from participating in CapCOG.

CORRESPONDENCE: Nothing to report.

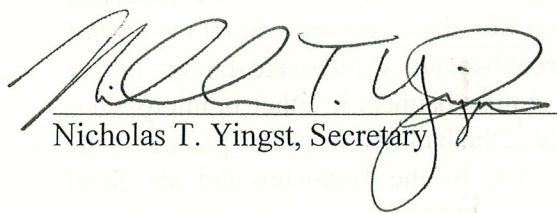
PAY BILLS: **MOTION** by Mr. Scott, second by Mr. Lively to ratify the actions of the Township Administrator regarding payment of debts shown on the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

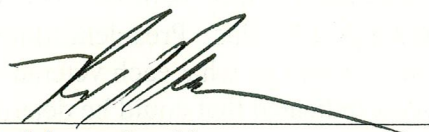
RECESS FOR EXECUTIVE SESSION: President Moore called a recess for an Executive Session and the room was cleared of the public at 8:18 PM. The Regular Meeting was reconvened at 9:44 PM with the five Commissioners, Mr. Yingst, Mr. Sheffey, and Mr. Lamoureux present.

Merit Benefit for Karen Gerhart: **MOTION** by Ms. Zimmerman, second by Mr. Lively to annually award a merit benefit of one personal day off, one day off for birthday, and effective one-year from her hire date five vacation days—with each day off paid for five hours at the then hourly rate—for Karen Gerhart. Motion carried unanimously.

Line of Duty Death Benefit for Deceased First Aid and Safety Patrol (FASP) Employee: **MOTION** by Ms. Zimmerman, second by Mr. Lively to authorize Annville Township to provide the necessary political subdivision certification for a state line of duty death benefit for the deceased FASP employee as requested by FASP Assistant Chief Anthony Deaven on March 31, 2017 contingent upon the Township Administrator and the Township Solicitor receiving satisfactory assurance from the Pennsylvania Department of General Services that (1) the Township may act in this manner, (2) the Township will not be exposed to any liability or responsibility for doing so, and (3) the death is believed to meet the necessary requirements for a state line of duty death benefit. Motion carried unanimously.

ADJOURNMENT: There being no further business to come before the Board, **MOTION** by Mr. Scott, second by Mr. Lively to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 9:45 PM.


Nicholas T. Yingst, Secretary


Rex A. Moore, President