

**MINUTES OF THE ANNVILLE TOWNSHIP  
BOARD OF COMMISSIONERS  
June 1, 2015**

The June Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:30 PM on June 1, 2015 in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Rex A. Moore, President; James W. Scott, Vice President; Thomas R. Embich, Treasurer; Allen R. Yingst; and Henri B. Lively. Also in attendance were Carol Stewart, Assistant Township Secretary; Timothy D. Sheffey, Township Solicitor; Matt Baczewski, *The Lebanon Daily News*; Millie Kish, Maple Street; and Robert and Erika Epler, E. Main Street.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

**RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:**

President Moore provided an opportunity for public comment. At this time Robert and Erika Epler addressed the Board concerning drainage and flooding problems on their property at 1113 E. Main Street. The Eplers presented pictures of the property showing where the water was accumulating noting that some was coming from the A-C pool parking lot to the rear of their property as well as from a pipe on the east side of their property as well. Mr. Embich spoke about issues the Eplers are facing, and noted that this a common occurrence in these low-lying areas when we get the torrential rains. Mr. Embich will confer with Mr. Powell, Public Works Superintendent, to see if any solutions are possible for this particular area. The Eplers were also encouraged to talk to the folks at the A-C Pool regarding the drainage from the pool parking lot.

The Eplers departed at 7:42 PM

**APPROVAL OF MINUTES:** **MOTION** by Mr. Lively, second by Mr. Scott to approve the minutes of the Regular Meeting held May 4, 2015 as presented. Motion carried unanimously.

**REPORTS OF STANDING COMMITTEES:**

**Public Works:** The Public Works Report for May 2015 was reviewed, a copy of which is attached hereto and made a part of these minutes. The following items were then discussed in detail:

Completion Certificate and Final Certificate for the Wastewater Treatment Plant Improvements Project General Contract: At the recommendation of the Township Authority, **MOTION** by Mr. Yingst, second by Mr. Scott to approve the Completion Certificate and Final Certificate for Contract No. 1, the general contract, with Wickersham Construction, Inc. for the wastewater treatment plant improvements project and to authorize the execution of these documents by the appropriate Township Officials. Motion carried unanimously.

Recommendation for Employee Merit Increase: At the recommendation of the Township Authority, **MOTION** by Mr. Scott, second by Mr. Yingst to approve a 1% merit increase for Keith Heck due to his passing laboratory supervisor testing, effective for the pay period

# **ANNVILLE TOWNSHIP PUBLIC WORKS DEPT.**

## **WORK DONE FOR APRIL 2015**

- (1) **BOLLARD REPAIRS** 2 repairs this month.
- (2) **D/T LIGHTS** Repaired 3 lights in fountain, 1 up light
- (3) **SWEEPING** Spent 19 hrs. sweeping in Annville collected 6 Ton of debris, and 6.5 hrs. In Cleona and 3.5 ton of debris.
- (4) **RAIN** On May18 we had around 5" of rain fall in less then a hours' time we had numerous roads closed due to flooding ,Nick and myself have been meeting with the residents that had problems due to water we are going to start inspecting the lines in the trouble areas first (S Lancaster st, Weaber St Ulrich st )this area was the hardest hit



Looking west on Queen st from Birch st





Looking S on Birch st towards Queen

(5) **WEABER ST.**

On May 21 I met with the PUC on the upgrade work that is going to take place on N Weaber st at the RR crossing they will be installing new warning devices ,Led lights, gates and black top they will have this complete by June of 2016.







(6) **SWO SIDEWALKS**

I am waiting on prices to have sidewalk Replaced.

(7) **FOUNTAIN**

The Fountain has been painted and is running.

(8) **MS4**

See Attachments

(9) **CROSSWALK**

We will be putting a crosswalk in at first Ave  
When we start painting lines.





(10) **PARKING SIGN**

I am looking into trying to get parking signs up  
On 422 at the intersection I would like to attach  
them where the St signs are I have to see if that  
is acceptable from P Dot .



(11) **BOGERS**

I would like to have Bogers put a curb along N  
Ulrich on east side of st from W Sheridan Ave.  
N. and on N Railroad on east side from N  
Sheridan to Summit this would help keep some  
of sand and stone wash from coming onto the  
streets DEP said this would be a good  
idea. Bogers said they would do this but they  
needed approval from the Twp.



N Ulrich st



beginning June 7, 2015, and that he be considered for an additional merit increase as part of his next annual employee performance review. Motion carried unanimously.

Proposed Revision to Tapping Fee and Equivalent Dwelling Unit (EDU): With the wastewater treatment plant improvements project nearing its conclusion, the Township Authority Engineer suggested that the Township's tapping fee and equivalent dwelling unit (EDU) be revaluated. Based on the results of the Township Authority Engineer's report and at the recommendation of the Township Authority, **MOTION** by Mr. Scott, second by Mr. Yingst to authorize the Township Solicitor to prepare and advertise an ordinance to be considered for adoption at a future Regular Meeting amending Chapter 18, Sewers and Sewage Disposal, of the Annville Township Code of Ordinances by revising the capacity and collection component rates of the tapping fee to \$8.81 per gallon and \$12.61 per gallon, respectively, and revising the equivalent dwelling unit (EDU) to 202 gallons per day. Motion carried unanimously.

**Public Safety:** The Police Statistical Report for May 2015 was reviewed, a copy of which is attached hereto and made a part of these minutes. The following item was then brought to the table for discussion:

Handicapped Parking Space on S. Killinger Street: Mr. Embich noted that a request and apparent approval for a handicapped parking space on S. Killinger Street had not yet been painted. **MOTION** by Mr. Scott, second by Mr. Embich to authorize the painting and marking of this handicapped space on S. Killinger Street upon Mr. Moore conferring with Chief Dugan that the request had been approved. Motion carried unanimously.

**Property:** Ms. Stewart noted that the vacancy in Apartment B at 25 East Main Street was filled as of May 15 and that all rental units in the building are currently occupied.

**Parks & Recreation and Hazard Mitigation Grant Program (HMGP) Project:** Mr. Scott reviewed the Parks & Recreation and HMGP Report for May 2015, a copy of which is attached hereto and made a part of these minutes. The following item was then discussed in detail:

Penn Earthworks Certificate of Insurance and Demolition Contract: Solicitor Sheffey reported that Penn Earthworks had all the required insurances in place by the end of the business day on Monday, June 1<sup>st</sup>. **MOTION** by Mr. Scott, second by Mr. Lively authorizing Penn Earthworks/Umbriac Trucking to complete the demolition and remaining work related to the Hazard Mitigation Grant Program by Tuesday, June 16, 2015 or action will be taken to terminate the contract with Penn Earthworks and to notify the bonding company, ACSTAR to find a replacement company to complete the work. Motion carried unanimously.

**Finance:** Mr. Embich reviewed the Financial Report for May, highlighting the total income and expenses for the fifth month of 2015. A copy of the report is attached hereto and made a part of these minutes. Mr. Embich noted that as of the end of May, Township revenues were at 55 % of budget and expenditures were at 30.5 % of budget for the five month period.

**Permits:** The Permits Report for May 2015 was reviewed, a copy of which is attached hereto and made a part of these minutes.

**Monthly Statistics From: 5/1/2015 To: 5/28/2015**

**Total Part I Crimes: 8**

**Murder:** 0

**Rapes:** 0

**Robbery:** 0

**Assault:** 5

**Burglary:** 0

**Larceny:** 3

**Motor Vehicle Theft:** 0

**Arson:** 0

**Total Part II Crimes: 17**

**Forgery:** 3

**Fraud:** 7

**Embezzlement:** 0

**Stolen Property:** 1

**Vandalism:** 1

**Weapons:** 0

**Prostitution:** 0

**Sex Offenses:** 0

**Drugs:** 0

**Gambling:** 0

**Family Offenses:** 0

**DUI:** 2

**Liquor:** 0

**Drunkenness:** 0

**Disorderly:** 0

**Vagrancy:** 0

**All Other:** 0

**Total Calls for Service:** 240

**Total Cases:** 36

**Total Arrestees:** 15

**Total Suspects:** 2

**Total Victims:** 20

**DUI Arrests:** 1

**Traffic Citations:** 32

**Non Traffic Citations:** 3

**Total Warnings:** 3

***This report summarizes all crime in the period selected and should not be mistaken for a UCR submission***

ANNVILLE TOWNSHIP POLICE DEPARTMENT  
MONTHLY REPORT SUPPLEMENT  
May 2015

Fines received from parking tickets ----- \$30.00

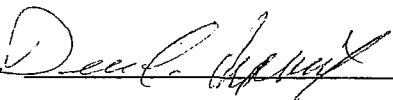
Miles on police cars;

2003 Ford -----	Decommissioned
2012 Dodge -----	1386
2012 Explorer -----	425
TOTAL -----	1811

Fines received from District Court:

<u>Month of:</u>	<u>Monthly Total, All Citations</u>	<u>Year-to-date</u>
DEC, 2014	\$2362.39	\$2362.39
JAN, 2015	1744.84	4107.23
FEB, 2015	2054.06	6161.29
MAR, 2015	1584.95	7746.24
APR, 2015	1492.77	9239.01
MAY, 2015		
JUN, 2015		
JUL, 2015		
AUG, 2015		
SEP, 2015		
OCT, 2015		
NOV, 2015		
DEC, 2015		

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## ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS

## STANDING COMMITTEE: PARKS AND RECREATION / HMGP (J. Scott)

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June 1, 2015

**QUITTIE CREEK NATURE PARK**

Because of the heavy rain on Monday, May 18, the visit by 55 Lebanon Elementary students moved from the planned Tuesday to Wednesday, May 20.

- The students placed bare seedlings of spruce, oak and other hard woods in rooting sleeves with help from Ann Lasky and Ann Evans.
- The students hiked the park trails and toured the Garbage Museum with owner and curator Michael Schroeder.
- One measure of the day's success: Dave Lasky explained the stream bank reconstruction project as important for the Quittapahilla's status as a trout stream. One student then asked, "What's a trout?"
- Public Works had installed a second, handicapped accessible, portable toilet for the day (GREATLY appreciated); it will replace the single stall toilet previously in the park.

Dean Metzgar, A-C Biology teacher, has involved his students in a project to assess water quality and aquatic life in the Quittapahilla. They have sampled both before and within the stream bank reconstruction project area. It is possible that his students' work could assist the Township in its efforts to fulfill its obligations under the MS-4 mandate.

The Department of Public Works was very occupied with street repairs and has so far not been able to attack the purple loosestrife in the quarry pond. The pond, which had been dry, is now again full of water following the heavy rain on May 18. Superintendent Powell will move on the proposed eradication as time and conditions allow.

Keel-Mar Landscaping of Glen Rock, PA, has addressed the punch list of items remaining on Phase 1 and 2A of the stream bank restoration project. Access roads used in construction have been removed and the sites seeded. Work areas in the park are now free of stones and debris; the bench relocated to overlook the great riffle at the Swingholm bridge.

Project designer Rocky Powell is preparing a set of maintenance guidelines for the reconstructed area.

**HMGP PROPERTIES**

It seems inevitable that this heading will produce breaking news. Following another month of no action on the 315 South Lancaster Street property, Administrator Yingst issued an ultimatum to Umbriac Trucking, the designated sub-contractor of the apparently defunct Penn Earthworks excavator: produce proof of insurance by 4:00 PM on Friday, May 29, or be declared in default of the contract. ACSTAR, the bonding company, has been informed that this may come to pass. Time will tell, therefore, whether the following motion is necessary or not.

**MOTION (?) Authorize the Township Administrator to take all necessary steps to declare Penn Earthworks in default of contract and to contact their bonding company regarding demolition and site restoration of the property at 315 South Lancaster Street.**

## Permits Report

Month of May 2015

Plumbing Permits issued	<u>2</u>	<u>\$ 50.00</u>
Plumbing Licenses issued	<u></u>	<u></u>
Excavator Licenses issued	<u></u>	<u></u>
Total Tapping Fees Collected		<u>\$4,500.00</u>

### Tapping Fees

Stone Hill Village	111 Clay Court	\$1,400.00
Landmark Builders	Lot #33 – Liberty Station	\$3,100.00

### Building Permits

# 9-15	151 S. Beaver St.	Hor-shaa, Inc.	erect new structure
#10-15	147 Station Corner Dr. -Lot #36	Narrows Glen, Inc.	erect new structure
#11-15	34 W. Sheridan Ave.	Barry/Deborah Dupler	erect new structure

### Curb/Sidewalk Permits

### Street-Cut Permits

### Burn Permit



**Annville Activities:** Mr. Scott reviewed the Annville Activities Report for May 2015, a copy of which is attached hereto and made a part of these minutes.

**MOTION** by Mr. Scott, second by Mr. Lively to approve the reports of the Standing Committees as presented. Motion carried unanimously.

**REPORTS OF SPECIAL COMMITTEES:**

**Executive Session:** Ms. Stewart reported that an Executive Session was held prior to the adjournment of the May Regular Meeting to discuss potential litigation and real estate matters.

**Planning Commission:** It was noted that the Planning Commission did not formally meet in May as a quorum was not present; however, the following Planning Commission issue was addressed by the Board:

**Appointment to Planning Commission:** **MOTION** by Mr. Embich, second by Mr. Lively to take from the table the motion to appoint Gary Kotsch to the Planning Commission for the balance of the term left vacant by the resignation of James Ruiz. Motion carried unanimously and the motion made by Mr. Scott and seconded by Mr. Lively at the April Regular Meeting to appoint Gary Kotsch to the Planning Commission for the balance of the term left vacant by the resignation of James Ruiz was opened for discussion. It was noted that although the Planning Commission did not make a formal motion recommending an individual to fill this vacancy as a quorum was not present, a majority of Planning Commission members individually indicated their support for appointing Gary Kotsch to fill this vacancy and having the Board make this appointment without the Planning Commission making a formal recommendation to that effect. With no further comments noted, the motion to appoint Gary Kotsch to the Planning Commission for the balance of the term left vacant by the resignation of James Ruiz was then voted upon and carried unanimously.

**Economic Development:** It was noted that the next quarterly meeting of the Economic Development Authority (EDA) is scheduled for June 23, 2015.

**Historic Architectural Review Board (HARB):** Ms. Stewart reported that HARB met in May to review applications for the replacement of doors at 9 East Main Street and the reconsideration of window replacements at 144 West Main Street.

**9 East Main Street:** At the recommendation of HARB, **MOTION** by Mr. Scott, second by Mr. Lively to issue a Certificate of Appropriateness for the replacement of doors at 9 East Main Street. Motion carried unanimously.

**144 West Main Street:** At the recommendation of HARB, **MOTION** by Mr. Lively, second by Mr. Scott to issue a Certificate of Appropriateness for the replacement of windows at 144 West Main Street conditioned upon the application of an aftermarket product to the first and second floor windows that appropriately simulates the original window and grill patterns and the replacement of the third floor windows that better matches the function and action of the original

**ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS**  
**STANDING COMMITTEE: ANNVILLE ACTIVITIES (J. Scott)**  
June 1, 2015

**Memorial Day Parade, Saturday, May 23.**

Perfect parade weather, an impressive line-up of participants, a large crowd of onlookers, and a thoughtful and poignant service of remembrance at the conclusion: by any measure, the day was a resounding success. The service included special recognition by the Parade Committee of the essential role the Gacono family has had over the twenty-five-year history of Annaville's event.

**Historic Old Annaville Day, Saturday, June 13.**

Representatives of Flagger Force met with Public Works Superintendent Powell, FOOA Co-President Michael Schroeder, Chief of Police Dugan, and Commissioner Scott on Monday, May 18, to review plans and clarify responsibilities. Flagger Force will provide traffic control from 6:30 AM at 422 and Clear Spring Road, 422 and Cherry Street, 934 and West Queen Street, 934 and Main Street, 934 and Clear Spring Road. They will also provide detour signs at all appropriate locations. FOOA hopes that by enlisting the services of a professional traffic control organization they will be able to avoid some of the bottlenecks and inconvenience motorists have experienced in years past.

FOOA has made use of the Public Works fence to display a banner announcing the day.

**Independence Day Concert by the HSO: Thursday, July 2, 8:00 PM.**

The Harrisburg Symphony website shows this to be the inaugural concert of the free summer series.

**National Night Out Against Crime, Tuesday, August 4.**

Plans are moving forward.

**Meet the Commissioner: no dates have been set**

**Over-street Banners**

- Destination Annaville has alerted the Public Works Department to expect the delivery of used telephone poles.



windows and has a window pane grill pattern that matches those of the first and second floor windows. Motion carried unanimously.

**Wage & Salary:** Nothing to report this month.

**Information Technology:** Mr. Scott reviewed the Information Technology (IT) Report for May 2015, a copy of which is attached hereto and made a part of these minutes.

**Spruce Street Bridge:** Mr. Embich reviewed the Spruce Street Bridge Report for May 2015, a copy of which is attached hereto and made a part of these minutes. Mr. Embich noted that Wilson Consultants are still reviewing the potential for a pedestrian underpass at the bridge. Mr. Embich reported that there were no items that needed action at this time.

**Stormwater Management:** Mr. Embich reviewed the Stormwater Management Report for May 2015, a copy of which is attached hereto and made a part of these minutes. The following items were then discussed in detail:

**MS4:** Mr. Embich spoke about some of the requirements that will need to be put into place to meet the MS4 requirements, including updating our ordinances for MS4 enforcement, as well as preparation and adoption of a Public Education and Outreach Program and a Public Involvement and Participation Program. He noted that some of these items should be coming before the Board in the next month or two. There was some discussion regarding the recent excessive rain and flooding issues and how this might impact MS4 monitoring. Looking ahead long-term, it was mentioned that it might be time to have an engineer study be done on the storm water system to identify and prioritize areas of concern and how the Township might go about fixing or repairing problem areas.

**Boger / NPDES Permit:** Mr. Embich reported that Mr. Powell, Public Works Superintendent has been monitoring the Boger plant and working with them to control some of their sediment runoff onto township streets. Mr. Embich also noted that Boger has its own NPDES permit and the guidelines aren't clear as to how that relates to the Township MS4 program.

**Zoning Ordinance Revision:** Mr. Scott reviewed the Zoning Ordinance Revision Committee Report for May 2015, a copy of which is attached hereto and made a part of these minutes. Mr. Scott noted that they are in the process of reviewing parts of the ordinance related to the historic district.

**Fire Department:** The Board noted the receipt of the May 2015 Monthly Statistical Report for the Union Hose Fire Company as well as copies of the fire incidents for May. Mr. Yingst had nothing to add to the monthly report. He noted that he was unable to attend the fire company merger meeting and had not seen the minutes of that meeting.

**MOTION** by Mr. Embich, second by Mr. Scott to approve the reports of the Special Committees as presented. Motion carried unanimously.

Thomas Embich

Agenda Items: VI - G & H

Date: May 28, 2015 report for June 01, 2015 Meeting

## **Item VI -G SPRUCE STREET BRIDGE**

1. **Wilson Consulting Group, PC is still in the design phase of the project. Various options are being examined/tested and when that process is done we will be getting a preliminary recommended design. Wilson assured us that they are still examining the possibility of a pedestrian underpass.**
2. **Administrator Yingst has responded to the South Annville Township (Don Umberger) letter regarding the realignment of South Spruce Street south of the bridge. We have had no response to that letter, which thoroughly documented our collective dilemma with the bridge project.**

### **ACTION ITEM:**

- **NO ACTION REQUIRED CURRENTLY.**



## ITEM VI - H STORMWATER MANAGEMENT

1. The next meeting of the LCCWA is to be scheduled in June. Any minutes or relevant information is or will be available for review in the Township Office.
2. The issue of enforcement of the MS4 Permit provisions by Annville Township versus PA DEP is still hazy. We still need to determine the status of the Boger operation, which has its own NPDES permit, in regard to our MS4 permit. A recent PA DEP inspection of the Boger site led to some resistance by Boger Co. having Les Powell on site; but that has been resolved due to our ordinances and will be further refined when the ordinances are amended specifically for the MS4 program. [See Les Powell's report for additional information.]
3. The six (6) Minimum Control Measures (MCMs) rely on good record-keeping, which is critical for compliance for the MS4 permit. Current record-keeping and the sampling being done is satisfactory per Mr. Morey, SSM Inc. Development and refinement of the required Public Education and Outreach Program (PEOP), and the Public Involvement and Participation Program (PIPP) are in process and should be before the Board of Commissioners in the next month or two.

### ACTION:

"Develop, implement, and maintain" documents required to provide partial compliance:

1. Update our ordinance(s) for enforcement of the MS4 program.
2. Preparation and adoption of the "Public Education and Outreach Program" (PEOP) for MCM #1 compliance;
3. Preparation and adoption of the "Public Involvement and Participation Program" (PIPP) for MCM #2 compliance.

June 1, 2015

**DESTINATION ANNVILLE WEBSITE**

The Destination Anncville website now features a link to the Township site as one of the top menu choices on its home page.

Neither the Police Department nor the Township Office nor the Department of Public Works has experienced IT-related issues.

**ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS  
SPECIAL COMMITTEE: ZONING ORDINANCE REVIEW COMMITTEE (Scott)**

**VI. - I**

June 1, 2015

**ZORC**

The Committee has completed the revision of Article V, General Regulations, forwarded it to the Lebanon County Planning Department (our Zoning Enforcement Officer) for their review, and published it on the Township website for public examination and comment.

The Committee has moved on to Article VI, Historic and Environmental Resource Protection, where a major challenge will be to integrate the Zoning language with the provisions of Ordinance 587 (creating the historic district) as amended by Ordinance 632 (strengthening the HARB and adding the prohibition of demolition by neglect).

The Committee has set meeting dates through the month of August. Our goal is to complete our labor by that eponymous day (September 7). We look forward to hearing and responding to public comment, final preparation of the text, advertisement and adoption by the end of the year.

**OLD BUSINESS:**

**Main Street and First Avenue Crosswalk:** Solicitor Sheffey spoke to the board regarding the proposed crosswalk at First Avenue, noting that if the Township installs the crosswalk there could be some potential liability issues because the pedestrians would be stepping into the deceleration lane on the north as there is no sidewalk there for pedestrians. It was decided to table this issue until a future meeting as other options are researched.

**NEW BUSINESS:**

**Authorization of Loan Draw Request No. 43/Requisition No. 43 (Wastewater Treatment Plant Improvements Project):** At the recommendation of the Township Authority, **MOTION** by Mr. Scott, second by Mr. Lively to authorize Loan Draw Request No. 43 from the Sewer Construction Fund in the amount of \$78,373.59 and to approve Requisition No. 43 authorizing payments to Wickersham Construction Inc. for Contract No. 1, Payment Estimate No. 16 in the amount of \$74,741.24 and to Gannett Fleming for engineering services for the period ending May 1, 2015 in the amount of \$3,632.35. Motion carried unanimously.

**Properties Located Within Annville Township Historic District:** Solicitor Sheffey reviewed the letter that was sent to the Board regarding new property owners in the Historic District. The Board favored the idea of issuing a certificate identifying the zoning district the property is located in as well as zoning violations, liens, property use, etc. The City of Lebanon has a program of this nature in place. The Board would like HARB's input on this topic and asked that the letter be forwarded to HARB members for their comments.

**Lebanon Valley Advanced Care Escrow Account:** Solicitor Sheffey referenced a letter from SSM Group regarding the financial security for the Lebanon Valley Advanced Care Land Development project. Mr. Morey, SSM Group, recommended the amount of \$906,442.35 to be the Escrow Account tabulation for the land development project. This amount does not include funds for future traffic signal studies and installation of a traffic signal if warranted. **MOTION** by Mr. Embich, second by Mr. Scott to accept the financial security amount of \$906,442.35 as recommended by SSM Group for the required improvements for the Lebanon Valley Advanced Care Land Development project. Motion carried unanimously.

Mr. Sheffey also informed the Board that a revised development agreement had been forwarded to the Lebanon Valley Advanced Care folks for their review and approval. He noted that a traffic analysis is to be done for a four year period after receiving their occupancy permit.

**BSW Holdings:** Mr. Sheffey reported that BSW Holdings has consistently been making monthly payments of \$1,500 which covers their current bill as well as approximately \$600 per month on their delinquent accounts which originally was over \$13,000 and is now down to about \$8,000.

**Stop Sign at Saylor Street and East Queen Street:** Mr. Lively inquired about having stop signs at the intersection of E. Queen Street and S. Saylor Streets due to some serious pedestrian and vehicular traffic issues he has seen at that intersection. Mr. Moore will refer this request to the Public Works and Public Safety departments for their review and Comment.



**CORRESPONDENCE:** The Board was informed that no correspondence was received since its May Regular Meeting:

**PAY BILLS: MOTION** by Mr. Scott, second by Embich to ratify the actions of the Township Administrator regarding payment of debts shown on the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

**ADJOURNMENT:** There being no further business to come before the Board, **MOTION** by Mr. Yingst, second by Lively to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 8:42 PM.



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Rex A. Moore, President

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Carol Stewart, Assistant Secretary