

## **ANNVILLE TOWNSHIP PLANNING COMMISSION MEETING**

**OCTOBER 14, 2019**

Visitors: David Palanzo, East Main Street  
Matthew Reedy, South Lancaster Street

1. Call the meeting to order at 7:00 PM and pledge to the flag
2. Opportunity for public comment
3. Review and approval of the minutes from the July 8, 2019 meeting
4. Old business
5. New business
  - a. Review of applicants for vacancies on the Planning Commission
6. Adjournment

**MINUTES OF THE ANNVILLE TOWNSHIP  
PLANNING COMMISSION  
October 14, 2019**

The October Regular Monthly Meeting of the Annville Township Planning Commission (PC) was held starting at 7:00 PM on October 14, 2019 in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Anthony Perrotto, Chairperson; Karen Mailen, Vice Chairperson; Gary Kotsch, Secretary; Conrad "Mike" Liles; and Ralph Munz. Also in attendance were Nicholas T. Yingst, Township Administrator; Joann F. Zimmerman, Township Commissioner; David Palanzo, East Main Street; Matthew Reedy, South Lancaster Street; and Dean Wolfe, West Main Street.

Chairperson Perrotto called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

**OPPORTUNITY FOR PUBLIC COMMENT:** Chairperson Perrotto provided an opportunity for public comment and no comments were noted from those in attendance.

**MINUTES: MOTION** by Ms. Mailen, second by Mr. Liles to approve the minutes of the Regular Meeting held July 8, 2019 as presented. Motion carried unanimously.

**OLD BUSINESS:** Nothing to report.

**NEW BUSINESS:**

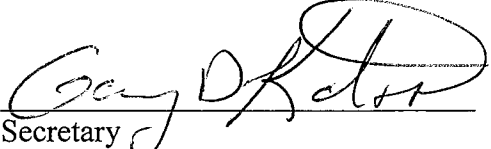
**Review of Applicants for Vacancies on the PC:** Noting that since the last meeting of the PC David Ober and Tanya Richter had resigned their positions on the PC, Chairperson Perrotto publicly acknowledged their service to the Township.

Chairperson Perrotto then welcomed Mr. Reedy and Mr. Palanzo, two residents who had expressed interest in being appointed to fill the vacancies on the PC. Noting that Mr. Reedy had previously submitted a letter of interest for appointment and had been interviewed by the PC, Chairperson Perrotto further noted Mr. Palanzo had submitted a letter of interest the previous month. He then asked Mr. Palanzo to share about his background and his reason for desiring to serve on the PC. While Mr. Palanzo indicated he did not have any formal education in urban development, he noted his interest in it, as well as his interest in what occurs within the Township. He noted that he was originally from Annville and currently serves on the Historic Architectural Review Board (HARB) and is a member of Friends of Old Annville. Since HARB requires that one of its members also serve on the PC, and Ms. Richter satisfied that dual representation on the PC and HARB before her resignation from both, Mr. Palanzo asked to be considered to fill the position on the PC she had resigned. In response to a question from Mr. Kotsch, he described his time, first as an alternate, and then as a full member of HARB, where he currently serves as Vice Chairperson.

With no further questions or comments noted, Chairperson Perrotto asked if anyone wished to make a motion recommending appointment of one or more candidates to fill the vacancies on the PC. Mr. Yingst noted the PC position previously held by Ms. Richter expired on December 31, 2020 and the PC position previously held by Mr. Ober expired on December 31, 2019. **MOTION** by Mr. Kotsch, second by Mr. Liles to recommend to the Board of Commissioners it appoint David Palanzo to the PC for a term expiring on December 31, 2020. Motion carried unanimously. **MOTION** by Chairperson Perrotto, second by Mr. Munz to recommend to the Board of

Commissioners it appoint Matthew Reedy to the PC for a term expiring on December 31, 2019.  
Motion carried unanimously.

**ADJOURNMENT:** There being no further business to come before the PC, **MOTION** by Mr. Liles, second by Mr. Munz to adjourn the meeting. Motion carried unanimously and the Regular Meeting was adjourned at 7:04 PM.

  
Secretary