

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
OCTOBER 3, 2023**

MEETING MINUTES – OCTOBER 3RD, 2023, BOC MEETING

The Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on October 3, 2023, in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Rex Moore, President; Henri Lively, Vice-President; Thomas R. Embich, Treasurer and Anthony C. Perrotto. Also in attendance were Candie L. Johnson, Township Administrator and Secretary to the Board of Commissioners; Corey Lamoureux Esq., Township Solicitor. Unable to attend was Nevin Hoover.

Also, in attendance was Dean Wolfe, Jen Boyer, Dustin Sider, Carolyn Scott, Marty Brandt, Bill Bauenfold and Dustin Fernille.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:

President Moore provided an opportunity for public comment:

1. Carolyn Scott addressed the Board on updates from the library. Marty Brandt invited everyone to the Library Ribbon Cutting Ceremony of November 11th at 10:00 a.m. Mr. Brandt also asked if the Township could provide a link on the Website for the Library, and he also said there is an opening on the Library Board.

APPROVAL OF AGENDA: MOTION by Mr. Perrotto, second by Mr. Embich to amend the agenda to include an amended resolution number for the resolution to be adopted under public safety to 20231003-1.

Motion to approve amended agenda carried unanimously.

APPROVAL OF MINUTES:

September 5, 2023, Regular Meeting: MOTION by Mr. Lively, second by Mr. Embich to approve the minutes of the Regular Meeting held on September 5, 2023. Motion carried unanimously.

REPORTS OF STANDING COMMITTEES:

Public Works: The Public Works Report for September 2023 was reviewed.

Motion by Mr. Lively, second by Mr. Perrotto to approve the Change Order #3 for the Ulrich Street project for curbing. Motion carried unanimously.

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
OCTOBER 3, 2023**

Public Safety:

Motion by Mr. Lively, second by Mr. Embich to approve Resolution 20231003-1 to allow the Township to assist in applying for a grant for the Regional Police Commission. Motion carried unanimously.

Motion by Mr. Lively, second by Mr. Moore to approve Annville Township Fire Police to assist at the LVC Football game activities on October 14th, October 28th, and November 4th, 2023. Motion carried unanimously.

Property:

Parks & Recreation:

It was noted that Trick-Or-Treat night for the Township would be Tuesday, October 31. This date was approved by the Commissioners at the meeting in September, 2023.

Motion by Mr. Perrotto, second by Mr. Embich to approve the Pumpkin Walk on Friday, October 27th at Quitte Under Park. Motion carried unanimously.

Finance: Mr. Embich reviewed the Finance Report for September 2023, highlighting the total income and expenses throughout the year.

Permits:

Annville Activities:

It was noted by Ms. Johnson that she received a \$500.00 donation from Boger Concrete for the Holiday Décor Committee.

Motion by Mr. Lively, second by Mr. Perrotto to approve the Standing Committee Reports. Motion carried unanimously.

REPORTS OF SPECIAL COMMITTEES:

Executive Sessions: An executive session occurred on October 3rd, 2023, to discuss property and personnel matters.

Planning Commission: Nothing to report this month.

Historic Architectural Review Board (HARB): Nothing to report this month.

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
OCTOBER 3, 2023**

Wage & Salary: Nothing to report this month.

Municipal Separate Storm Sewer System (MS4): Mr. Embich reviewed the MS4 Report for September 2023. President Moore noted that Public Works Director Les Powell will be attending the MS4 meetings.

Greater Lebanon Refuse Authority (GLRA): Mr. Embich reviewed the GLRA Report. Mr. Viozzi is attending the meetings now on behalf of the Township.

Fire Company:

MOTION by Mr. Moore, second by Mr. Lively to approve the request from Annville Cleona Fire Department to participate in a study for a regional volunteer fire department. Motion carried unanimously.

Life Lion Report: Reviewed the Life Lion EMS Report.

MOTION by Mr. Perrotto second by Mr. Lively to approve the reports of the Special Committees as presented. Motion carried unanimously.

OLD BUSINESS: Nothing to report this month.

Township resident John Pellow entered the meeting at 7:25 p.m.

NEW BUSINESS:

1. Approval for full release of the Annville Free Library Escrow - \$6,226.00.

MOTION by Mr. Perrotto, second by Mr. Embich to approve the full release of the library escrow of \$6,226.00. Motion carried unanimously.

2. Approval to start the process to eliminate parking on Ulrich Street from Main Street to Maple Street due to truck traffic and parking issues.

MOTION by Mr. Lively, second by Mr. Perrotto approve to start the process to eliminate parking on Ulrich Street. Motion carried unanimously.

CORRESPONDENCE:

1. PA Municipal League Scholarship recipient Alex Long wins second place in the 40th Annual Civic Engagement Scholarship.

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
OCTOBER 3, 2023**

2. Received a thank you letter from the Lebanon county Agricultural Land Preservation Board.
3. Budget Meetings have been advertised for October 10th at 6:00 pm. and October 25th (if needed) at 6:00 pm.

PAY BILLS: MOTION by Mr. Perrotto, second by Mr. Lively to ratify the actions of the Township Administrator regarding payment of debts shown in the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

ADJOURNMENT: There being no further business to come before the Board,

MOTION by Mr. Moore, second by Mr. Lively to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 7:34 PM.

Rex Moore, President

Candie L. Johnson, Secretary